141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898 Tel: 303-987-0835 - 800-741-3254 Fax: 303-987-2032

https://serenityridgemd1-2.colorado.gov

#### NOTICE OF REGULAR MEETINGS AND AGENDA

#### Serenity Ridge Metropolitan District No. 1

<b>Board of Directors:</b>	Office:	Term/Expiration:
Richard Frank	President	2025/May 2025
Daniel Frank	Treasurer/Assistant Secretary	2025/May 2025
Marc Cooper	Assistant Secretary	2025/May 2025
VACANT		2023/May 2023
VACANT		2023/May 2023

David Solin Secretary

#### Serenity Ridge Metropolitan District No. 2

Board of Directors:	Office:	Term/Expiration:
Richard Frank	President	2025/May 2025
Daniel Frank	Treasurer/Assistant Secretary	2025/May 2025
Marc Cooper	Assistant Secretary	2025/May 2025
Fernando Dias	Assistant Secretary	2023/May 2023
Jennifer Elsea	Assistant Secretary	2023/May 2023

David Solin Secretary

DATE: Thursday, March 16, 2023

TIME: 10:00 A.M.

PLACE: Zoom Meeting

https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09

**Phone Number**: 1 (253) 215-8782 **Meeting ID**: 546 911 9353 **Passcode**: 912873

#### I. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Confirm quorums, approve Agenda, confirm location of meetings and posting of notice.
- C. Consider approval of the Minutes from February 2, 2023 Special Meeting (enclosure).

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Serenity Ridge Metropolitan District Nos. 1 and 2 March 16, 2023 – Agenda Page 2

#### II. PUBLIC COMMENT

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.

#### III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims of District No. 1 for the periods ending, as follows (enclosures):

	Period Ending	Period Ending	Period Ending		
	Dec. 31, 2022	Jan. 31, 2023	Feb. 28, 2023		
General Fund	\$ 4,932.99	\$ 3,494.05	\$ 6,419.27		
Debt Service Fund	-0-	-0-	-0-		
Capital Projects Fund	-0-	-0-	\$		
Total	\$ 4,932.99	\$ 3,494.05	\$ 6,419.27		

- B. Review and accept December 31, 2022 Unaudited Financial Statements and Schedules of Cash Position as of December 31, 2022 for the Districts (enclosures).
- C. Discuss revenue options for future payment of the snow and landscape maintenance services.
- IV. OPERATIONS & MAINTENANCE MATTERS/ CAPITAL PROJECT MATTERS

Α.

#### V. LEGAL MATTERS

A. Discuss results of the cancelled of May 2, 2023 Regular Directors' Election for District No. 1 (enclosure).

#### VI. OTHER BUSINESS

 $\mathbf{A}$ 

### VII. ADJOURNMENT <u>THE NEXT REGULAR MEETINGS ARE SCHEDULED FOR</u> <u>JUNE 14, 2023</u>

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# MINUTES OF SPECIAL MEETINGS OF THE BOARDS OF DIRECTORS OF THE SERENITY RIDGE METROPOLITAN DISTRICT NOS. 1 AND 2 HELD FEBRUARY 2, 2022

Special meetings of the Boards of Directors (the "Boards") of the Serenity Ridge Metropolitan Districts Nos. 1 and 2 (hereinafter referred to as "District No. 1" and "District No. 2" respectively, and collectively the "Districts") was duly held on Thursday, the 2<sup>nd</sup> day of February, 2023, at 6:00 P.M via conference call. The meetings were open to the public.

#### **ATTENDANCE**

#### **Directors In Attendance Were:**

Richard Frank Daniel Frank Marc Cooper Fernando Dias

#### **Also In Attendance Were:**

David Solin and Steve Beck; Special District Management Services, Inc. ("SDMS") Paula Williams, Esq. and Erica Montague, Esq.; McGeady Becher P.C. Jennifer Elsea; Board Candidate

# DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

<u>Disclosure of Potential Conflicts of Interest</u>: The Boards discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Boards of Directors and to the Secretary of State. Mr. Solin noted that quorums were present and requested members of the Boards disclose any potential conflicts of interest with regard to any matters scheduled for discussion at the meetings, and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with the statute. Attorney Williams reported that disclosures of potential conflicts of interest were filed with the Secretary of State for all directors, and no additional conflicts were disclosed at the meeting.

### ADMINISTRATIVE MATTERS

**Agenda**: Mr. Solin reviewed with the Boards the proposed agenda for the Districts' Special Meetings.

Following discussion, upon motion duly made by Director D. Frank, seconded by Director Cooper and, upon vote, unanimously carried, the agenda for the Districts' Regular Meetings was approved, as amended.

**Approval of Meeting Location**: The Boards discussed the requirements of Section 32-1-903(1), C.R.S., concerning the location of the Districts' Board meetings.

Following discussion, upon motion duly made by Director D. Frank, seconded by Director Cooper and, upon vote, unanimously carried, the Boards determined to conduct the Districts' meetings via conference call. The Boards further noted that notice of the time, date and conference bridge information was duly posted and that they have not received any objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the Districts' boundaries.

<u>Designation of 24-Hour Posting Location</u>: Following discussion, upon motion duly made by Director D. Frank, seconded by Director Cooper, and upon vote unanimously carried, the Board determined that notices of meetings of the District Board required pursuant to Section 24-6-402(2)(c), C.R.S., shall be posted at least 24-hours prior to each meeting on the District's website at: <a href="https://serenityridgemd1-2.colorado.gov">https://serenityridgemd1-2.colorado.gov</a> or if posting on the website is unavailable, notice will be posted on the South side of Arapahoe Road, between Smoky Hill Road and Powhatan Road.

Resignation and Appointment of Secretary to the Board for District No. 1: The Board discussed the resignation of Steve Beck and considered the appointment of David Solin as Secretary to the Board.

Following discussion, upon motion duly made by Director Cooper, seconded by Director D. Frank and, upon vote, unanimously carried, the Board accepted the resignation of Steve Beck as Secretary to the Board and appointed David Solin as Secretary to the Board.

Resignation and Appointment of Secretary to the Board for District No. 2: The Board discussed the resignation of Steve Beck and considered the appointment of David Solin as Secretary to the Board.

Following discussion, upon motion duly made by Director Cooper, seconded by Director Dias and, upon vote, unanimously carried, the Board accepted the resignation of Steve Beck as Secretary to the Board and appointed David Solin as Secretary to the Board.

**Board Vacancy on District No. 2**: The Board considered the appointment of Ms. Elsea to fill a vacancy on the Board of Directors for District No. 2.

Following discussion, upon motion duly made by Director Cooper, seconded by Director Dias and, upon vote, unanimously carried, the Board appointed Ms. Elsea to fill a vacant position on the Board of Directors for District No. 2. The Oath of Office was administered.

Appointment of Officers for District No. 2: The Board discussed the appointment of officers.

Following discussion, upon motion duly made by Director Dias, seconded by Director D. Frank and, upon vote, unanimously carried, the following slate of officers was appointed for District No. 2:

President	Richard Frank
Treasurer/ Assistant Secretary	Daniel Frank
Secretary	David Solin
Assistant Secretary	Marc Cooper
Assistant Secretary	Fernando Dias
Assistant Secretary	Jennifer Elsea

**PUBLIC COMMENT** There were no public comments.

#### **FINANCIAL MATTERS**

Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan for District No. 2: The Board discussed the Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan.

Following discussion, upon motion duly made by Director Cooper, seconded by Director D. Frank and, upon vote, unanimously carried, the Board adopted the Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan for District No. 2.

#### **OPERATION MAINTENANCE** MATTERS/CAPITAL **PROJECT MATTERS**

AND Snow Removal Services for 2022-2023 for District No. 2: The Board discussed Snow Removal Services for 2022-2023.

Following discussion, upon motion duly made by Director Dias, seconded by Director D. Frank and, upon vote, unanimously carried, the Board approved the engagement of Keesen Landscape Management, Inc. for Snow Removal Services for 2022-2023 for District No. 2.

Landscape Maintenance Services for 2023 for District No. 2: The Board discussed Landscape Maintenance Services for 2023.

Following discussion, upon motion duly made by Director Dias, seconded by Director D. Frank and, upon vote, unanimously carried, the Board approved the engagement of Keesen Landscape Management, Inc. for Landscape Maintenance Services for 2023 for District No. 2.

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LEGAL MATTERS	<u>Dissolution Process for District No. 1</u> : Attorney Williams discussed with the Board the dissolution process of District No. 1. No action was taken by the Board.
OTHER BUSINESS	There was no other business to discuss.
<u>ADJOURNMENT</u>	There being no further business to come before the Boards at this time, upon motion duly made and seconded by, upon vote, unanimously carried, the meetings were adjourned.
	Respectfully submitted,
	By Secretary for the Meeting

#### Serenity Ridge Metropolitan District No.1 Deccmber-22

Vendor	Invoice #	Date	Due Date	Amo	ount in USD	Expense Account	Account Number
Designscapes	120438	11/1/2022	12/1/2022	\$	2,199.00	Detention Pond Mtce	1695
McGeady Becher P.C.	1017W 10-2022	10/31/2022	10/31/2022	\$	820.50	Legal	1675
Special Dist Management Srvs	D2 11-2022	11/30/2022	11/30/2022	\$	163.89	Management	1680
Special Dist Management Srvs	D2 11-2022	11/30/2022	11/30/2022	\$	236.80	Accounting	1612
Special Dist Management Srvs	D1 11-2022	11/30/2022	11/30/2022	\$	399.60	Management	1680
Special Dist Management Srvs	D1 11-2022	11/30/2022	11/30/2022	\$	310.80	Accounting	1612
Special Dist Management Srvs	D1 11-2022	11/30/2022	11/30/2022	\$	2.40	Miscellaneous	1685
UMB Bank, N.A.	933562	11/10/2022	11/10/2022	\$	400.00	Paying Agent Fees	2668
UMB Bank, N.A.	933563	11/10/2022	11/10/2022	\$	400.00	Paying <b>A</b> gent Fees	2668

\$ 4,932.99

#### Serenity Ridge Metropolitan District No.1 December-22

	General	Debt	Capital	Totals
Disbursements	4,932.99		\$	4,932.99
		\$ -		
Total Disbursements from Checking Acct	\$4,932.99	\$0.00	\$0.00	\$4,932.99

#### Serenity Ridge Metropolitan District No.1 January-23

Vendor	Invoice #	Date	Due Date	An	mount in USD	Expense Account	Account Number
Arapahoe County Treasurer	12/15/2022	12/15/2022	12/15/2022	\$	50.00	Election	1635
Aurora Media Group	104449	11/28/2022	11/28/2022	\$	40.95	Miscellaneous	1685
McGeady Becher P.C.	1017W 11-2022	11/30/2022	12/14/2022	\$	1,008.50	Legal	1675
Special Dist Management Srvs	D2 12-2022	12/31/2022	12/31/2022	\$	327.00	Management	1680
Special Dist Management Srvs	D2 12-2022	12/31/2022	12/31/2022	\$	399.60	Accounting	1612
Special Dist Management Srvs	D2 12-2022	12/31/2022	12/31/2022	\$	29.60	Miscellaneous	1685
Special Dist Management Srvs	D1 12-2022	12/31/2022	12/31/2022	\$	1,056.00	Management	1680
Special Dist Management Srvs	D1 12-2022	12/31/2022	12/31/2022	\$	532.80	Accounting	1612
Special Dist Management Srvs	D1 12-2022	12/31/2022	12/31/2022	\$	29.60	Election	1635
Special Dist Management Srvs	D1 12-2022	12/31/2022	12/31/2022	\$	20.00	Miscellaneous	1685

\$ 3,494.05

#### Serenity Ridge Metropolitan District No.1 January-23

_	General		Debt	Capital	Totals	
Disbursements	\$	3,494.05		\$	3,494.05	
		\$	-			
Total Disbursements from Checking Acct		\$3,494.05	\$0.00	\$0.00	\$3,494.05	

#### Serenity Ridge Metropolitan District No.1 February-23

Vendor	Invoice #	Date	Due Date	Amount in USD	Expense Account	Account Number
McGeady Becher P.C.	1017W 12-2022	12/31/2022	12/31/2022	2,989.50	Legal	1675
Special District Association	D1 2023 Renewal	2/7/2023	2/7/2023	324.66	Insurance/SDA Dues	1670
Special District Association	D2 2023 Renewal	2/7/2023	2/7/2023	228.11	Insurance/SDA Dues	1670
Special District Management Services	D1 1-2023	1/31/2023	2/1/2023	853.60	Management	1680
Special District Management Services	D1 1-2023	1/31/2023	2/1/2023	512.00	Accounting	1612
Special District Management Services	D1 1-2023	1/31/2023	2/1/2023	64.00	Election	1635
Special District Management Services	D1 1-2023	1/31/2023	2/1/2023	9.60	Miscellaneous	1685
Special District Management Services	D2 01-2023	1/31/2023	2/1/2023	989.80	Management	1680
Special District Management Services	D2 01-2023	1/31/2023	2/1/2023	400.00	Accounting	1612
Special District Management Services	D2 01-2023	1/31/2023	2/1/2023	48.00	Election	1635

6,419.27

#### Serenity Ridge Metropolitan District No.1 February-23

	 General	Debt	Capital	Totals
Disbursements	\$ 6,419.27		S	6,419.27
		-		
Total Disbursements from Checking Acct	 \$6,419.27	\$0.00	\$0.00	\$6,419.27

#### Schedule of Cash Position December 31, 2022

	0	perating
Checking:		
Cash in Bank-Independent Bank	\$	4,966.41
TOTAL FUNDS:	\$	4,966.41

#### **Board of Directors**

- \* Richard A. Frank
- \* Marc Cooper
- \* Daniel Frank

<sup>\*</sup> authorized signer on the checking account

### SERENITY RIDGE METROPOLITAN DISTRICT NO. 1 FINANCIAL STATEMENTS

December 31, 2022

# SERENITY RIDGE METROPOLITAN DISTRICT NO. 1 Combined Balance Sheet - All Fund Types and Account Groups December 31, 2022

	GENERAL			FIXED ASSETS	TOTAL			
Assets								
Cash in Bank-Independent Bank Prepaid Expenses	\$	4,966 5,772	\$	-	\$	4,966 5,772		
Total Current Assets		10,738		-		10,738		
Fixed Assets								
Fixed Assets		-		7,857,375		7,857,375		
Total Fixed Assets		- 7,857,375				7,857,375		
Total Assets	\$	10,738	\$	7,857,375	\$	7,868,113		
Liabilities								
Due to Serenity MD #2	\$	38,208	\$	-	\$	38,208		
Total Liabilities		38,208				38,208		
Fund Balance Investment in Fixed Assets		-		7,857,375		7,857,375		
Fund Balance Current Year Earnings		(17,425) (10,044)		-		(17,425) (10,044)		
Total Fund Balances		(27,470)		7,857,375		7,829,905		
Total Liabilities and Fund Balance	\$	10,738 \$ 7,857,375			\$ 7,868,113			

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# Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the 12 Months Ending December 31, 2022 General Fund

				Favorable (Unfavorable)	% of
	Period Actual	YTD Actual	Budget	Variance	Budget
Expenditures					
Audit	\$ -	\$ -	\$ 7,750	\$ 7,750	0.0%
Accounting	3,078	10,330	10,000	(330)	103.3%
Election	-	1,788	10,000	8,212	17.9%
Insurance/SDA Dues	-	6,249	8,250	2,001	75.7%
Legal	334	2,294	15,500	13,207	14.8%
Management	1,690	8,542	20,000	11,458	42.7%
Miscellaneous	216	1,280	1,000	(280)	128.0%
Detention Pond Mtce	6,597	17,262	15,000	(2,262)	115.1%
Contingency	-	-	13,500	13,500	0.0%
Maintenance Reserve	-	-	5,000	5,000	0.0%
	11,915	47,744	106,000	58,256	45.0%
- (D. () :					
Excess (Deficiency) of Revenues	(44.045)	(47.744)	(400.000)	50.050	
Over Expenditures	(11,915)	(47,744)	(106,000)	58,256	
Other Financing Sources (Uses)					
Transfer from District No. 2	13,500	38,500	100,000	(61,500)	
Transfer to District No. 2	(800)	(800)	-	(800)	
Emergency Reserve	-	-	(3,000)	3,000	
Total Other Financing Sources (Uses)	12,700	37,700	97,000	(59,300)	
Change in Fund Balance	785	(10,044)	(9,000)	(1,044)	
Beginning Fund Balance	(28,255)	(17,425)	4,321	(21,746)	
Ending Fund Balance	\$ (27,470)	\$ (27,470)	\$ (4,679)	\$ (22,791)	

#### Schedule of Cash Position December 31, 2022

<u>-</u>	Rate	Operating		D	ebt Service	Total	
Investments:							
Cash in Bank-ColoTrust	4.2999%	\$	378,341.01	\$	198,165.86	\$	576,506.87
TOTAL FUNDS:		\$	378,341.01	\$	198,165.86	\$	576,506.87

#### 2022 Mill Levy Information

General Fund4.422Debt Service Fund40.868Total Certified Mill Levy45.290

#### **Board of Directors**

- \* Richard Frank
- \* Daniel Frank
- \* Marc Cooper

<sup>\*</sup> authorized signer on the checking account

### SERENITY RIDGE METROPOLITAN DISTRICT NO. 2 FINANCIAL STATEMENTS

December 31, 2022

# SERENITY RIDGE METROPOLITAN DISTRICT NO. 2 COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUPS December 31, 2022

	G	ENERAL	DEBT SERVICE			FIXED ASSETS		LONG-TERM DEBT		TOTAL
Assets										
Cash in Bank-ColoTrust Cash with County Treasurer Property Taxes Receivable Receivable District No. 1	\$	378,341 583 138,205 37,100	\$	198,166 5,385 1,181,510 1,108	\$		\$	- - - -	\$	576,507 5,968 1,319,715 38,208
Total Current Assets		554,229		1,386,169		-		-		1,940,398
Other Debits  Amount in Debt Service Fund  Amount to be Provided for Debt		- -		- -				204,659 16,775,341		204,659 16,775,341
Total Other Debits		-		-		-		16,980,000		16,980,000
Capital Assets Construction in Progress		-		-		7,137,939		-		7,137,939
Total Capital Assets		-	_	-	_	7,137,939		-		7,137,939
Total Assets	\$	554,229	\$	1,386,169	\$	7,137,939	\$	16,980,000	\$	26,058,337
Liabilities										
2021A-1 Refunding Loan 2021A-2 Refunding Loan	\$	- -	\$	- -	\$	- -	\$	15,940,000 1,040,000	\$	15,940,000 1,040,000
Total Liabilities		-	_	-	_	-		16,980,000	_	16,980,000
Deferred Inflows of Resources										
Deferred Property Taxes		138,205		1,181,510		-		-		1,319,715
Total Deferred Inflows of Resources		138,205	_	1,181,510						1,319,715
Fund Balance Investment in Fixed Assets		-		-		7,137,939		-		7,137,939
Fund Balance Current Year Earnings		316,798 99,226		32,560 172,099		-		-		349,358 271,325
Total Fund Balances		416,024		204,659						7,758,622
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$	554,229	\$	1,386,169	\$	7,137,939	\$	16,980,000	\$	26,058,337

# Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the 12 Months Ending December 31, 2022 General Fund

	Period Actual YTD Actual		Budget		Favorable (Unfavorable) Variance		% of Budget		
Revenues									
Property Tax Revenue Specific Ownership Taxes Interest Income	\$	924 2,626 3,479	\$	124,803 8,089 6,698	\$	124,982 10,000 150	\$	(179) (1,911) 6,548	99.9% 80.9% 4465.6%
Total Revenues		7,029	139,591		135,132		4,459		103.3%
Expenditures									
Treasurer's Fees Emergency Reserve		3 -		1,865 -		1,875 4,054		10 4,054	99.5% 0.0%
Total Expenditures		3		1,865		5,929		4,064	31.5%
Excess (Deficiency) of Revenues Over Expenditures		7,026		137,726		129,203		8,523	
Other Financing Sources (Uses)									
Transfer to District No. 1		(13,500)		(38,500)		(100,000)		61,500	
Total Other Financing Sources (Uses)		(13,500)		(38,500)		(100,000)		61,500	
Change in Fund Balance		(6,474)		99,226		29,203		70,023	
Beginning Fund Balance		422,498		316,798		516,232		(199,434)	
Ending Fund Balance	\$	416,024	\$	416,024	\$	545,435	\$	(129,411)	

## Statement of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual For the 12 Months Ending December 31, 2022

Debt Service Fund

	Period Actual YTD Actual		Budget	Favorable (Unfavorable) Variance	% of Budget	
Revenues						
Property Tax Revenue Specific Ownership Taxes Interest Income	\$ 1,013 24,268 5,764	\$ 1,145,911 74,758 11,743	\$ 1,155,077 69,305 2,000	\$ (9,166) 5,453 9,743	99.2% 107.9% 587.1%	
Total Revenues	31,046	1,232,411	1,226,382	6,029	100.5%	
Expenditures						
Bond Principal Bond Interest Audit Paying Agent Fees Miscellaneous Treasurer's Fees	415,000 314,038 - 800 - 29	415,000 628,077 - 800 - 17,235	260,000 710,232 6,500 6,200 2,500 17,326	(155,000) 82,156 6,500 5,400 2,500 91	159.6% 88.4% 0.0% 12.9% 0.0% 99.5%	
Total Expenditures	729,868	1,061,112	1,002,758	(58,354)	105.8%	
Excess (Deficiency) of Revenues Over Expenditures	(698,822)	171,299	223,624	(52,325)		
Other Financing Sources (Uses)						
Transfer from District No. 1	800	800		800		
Total Transfers and Other Sources (Uses)	800	800	<del>-</del>	800		
Change in Fund Balance	(698,022)	172,099	223,624	(51,525)		
Beginning Fund Balance	902,681	32,560	2,571,887	(2,539,327)		
Ending Fund Balance	\$ 204,659	\$ 204,659	\$ 2,795,511	\$ (2,590,852)		

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#### NOTICE OF CANCELLATION

#### and

#### CERTIFIED STATEMENT OF RESULTS

§1-13.5-513(6), 32-1-104, 1-11-103(3) C.R.S.

**NOTICE IS HEREBY GIVEN** by the Serenity Ridge Metropolitan District No. 1, Arapahoe County, Colorado, that at the close of business on the sixty-third day before the election, there were not more candidates for director than offices to be filled, including candidates filing affidavits of intent to be write-in candidates; therefore, the election to be held on May 2, 2023 is hereby canceled pursuant to section 1-13.5-513(6) C.R.S.

The following candidates are declared elected for the following terms of office:

<u>Name</u> <u>Term</u>

Vacant Second Regular Election, May 2027 Vacant Second Regular Election, May 2027

/s/ Steve Beck

(Designated Election Official)

Contact Person for the District: Steve Beck Telephone Number of the District: 303-987-0835

Address of the District: 141 Union Boulevard, Suite 150, Lakewood, CO 80228

District Facsimile Number: 303-987-2032 District Email: sbeck@sdmsi.com